



Woking Joint Committee

Together shaping our Borough

Opportunity to ask questions of your local
Councillors from 6.00pm for up to 30 minutes

6.00pm – 9.30pm
Wednesday, 24 June 2015

Woking Borough Council Civic Offices
Gloucester Square
Woking, Surrey, GU21 6YL

Surrey County Council Appointed Members

Liz Bowes, Woking South East (Chairman)
Ben Carasco, Woking North
Will Forster, Woking South
Linda Kemeny, Woking South West
Saj Hussain, Knaphill and Goldsworth West
Colin Kemp, Goldsworth East and Horsell Village
Richard Wilson, The Byfleets

Woking Borough Council Appointed Members

Cllr Ken Howard, Hermitage and Knaphill South
Cllr Beryl Hunwicks, Horsell West
Cllr John Kingsbury, St Johns and Hook Heath (Vice-Chairman)
Cllr Kevin Davis, Brookwood
Cllr Anne Roberts, Byfleet
Cllr Carl Thomson, Mount Hermon East
Cllr Graham Chrystie, Pyrford

Chief Executive
Ray Morgan
Woking Borough Council

Chief Executive
David McNulty
Surrey County Council

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in Woking, you can ask the joint committee a question about it. Woking Joint committee provides an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the joint committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Get involved















Sign a petition

If you live, work or study in Woking and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Woking Joint Committee meeting

Your Partnership Officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: sarah.goodman@surreycc.gov.uk
Tel: 01483 518095

				
<p>Liz Bowes (Chairman) Liz.bowes@surreycc.gov.uk Woking South East</p>	<p>Cllr John Kingsbury (Vice Chairman) Cllrjohn.kingsbury@woking.gov.uk St John's and Hook Heath</p>	<p>Ben Carasco Ben.carasco@surreycc.gov.uk Woking North</p>	<p>Cllr Graham Chrystie Cllrgraham.chrystie@woking.gov.uk Pyrford</p>	<p>Cllr Kevin Davis Cllrkevin.davis@woking.gov.uk Brookwood</p>
				
<p>Will Forster Will.forster@surreycc.gov.uk Woking South</p>	<p>Cllr Ken Howard Cllrken.howard@woking.gov.uk Hermitage and Knaphill South</p>	<p>Cllr Beryl Hunwicks Cllrberyl.hunwicks@woking.gov.uk Horsell West</p>	<p>Saj Hussain Saj.hussain@surreycc.gov.uk Knaphill and Goldsworth West</p>	<p>Linda Kemeny Linda.kemeny@surreycc.gov.uk Woking South West</p>
				
<p>Colin Kemp Colin.kemp@surreycc.gov.uk Goldsworth East and Horsell Village</p>	<p>Anne Roberts Cllranne.roberts@woking.gov.uk Byfleet</p>	<p>Cllr Carl Thomson Cllrcarl.thomson@woking.gov.uk Mount Hermon West</p>	<p>Richard Wilson Richard.wilson@surreycc.gov.uk The Byfleets</p>	

For councillor contact details, please contact Sarah Goodman
Community Partnership and Committee Officer 01483 518095 sarah.goodman@surreycc.gov.uk or
visit www.woking.gov.uk or www.surreycc.gov.uk/woking

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Broadcasting on the Web

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk, www.surreycc.gov.uk/webcasts). The images and sound recording may be used for training purposes within the Council. The broadcast will be stopped if any confidential/Part II items on the agenda are reached. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The Chairman of the meeting has the discretion to terminate or suspend filming, if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming might infringe the rights of any individual.

As cameras are linked to the microphones, could Members ensure they switch their microphones on before they start to speak and off when finished and do not remove the cards which are in the microphones.

The agenda for the meeting is set out below.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please call Sarah Goodman, Community Partnership and Committee Officer on 01483 518095 or write to the Community Partnerships Team at or sarah.goodman@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

OPEN PUBLIC QUESTIONS

Members of the public and local businesses are invited to ask questions of Councillors about council services in the community. No advance notice is needed. If answers cannot be provided on the evening, then a written reply will be provided after the meeting.

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 22)

To approve the minutes of the previous meeting as a correct record and agree that the Chairman signs the minutes.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.

NOTES:

- Members are bound by the Code of Conduct of the authority which appointed them to the Woking Joint Committee.
- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living with as if they were civil partners and the member is aware they have the interest.
- SCC Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests. WBC Members need to disclose all disclosable pecuniary interests and non-pecuniary interests, whether or not they have previously been recorded in the Register of Members' Interests.
- SCC Members must notify SCC's Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register. WBC Members must notify WBC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PETITIONS

To receive any petitions in accordance with Standing Order 14.1. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council or Woking Borough Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Petitions received:

- a) Mitigate and establish accountability for the Vicarage Road closure
- b) Provide a safer way for pedestrians to cross Littlewick Road in Woking
- c) Opposing Phase Two: The Residential Development of Rydens Way

5 WRITTEN PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Woking Borough area in accordance with Standing Order 14.2. Notice should be given in writing or email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting (12 noon of Thursday 18 June 2015).

6 WRITTEN MEMBER QUESTIONS

To receive any written questions from members under Standing Order 13. The deadline for member questions is 12 noon four working days before the meeting (12 noon of Thursday 18 June 2015).

7 WOKING LOCALITY HUB (FOR INFORMATION)

(Verbal Report)

[Lisa Compton, North West Surrey CCG]
(Approximate starting time – 7.00pm)

The Operations Director for Locality Hubs will give a presentation to members about Locality Hub proposals and progress planned for Woking

8 SURREY HALF MARATHON (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN)

(Pages 23 - 34)

[Geoff McManus]
(Approximate starting time – 7.20pm)

To seek approval from the Joint Committee for the hosting, in Woking, of the Surrey Half Marathon in April 2016

9 PUBLIC FOOTPATH NO.4 (WOKING) PUBLIC PATH DIVERSION ORDER 2014 (OTHER COUNTY COUNCIL FUNCTION)

(Pages 35 - 54)

[Debbie Prismall]
(Approximate starting time – 7.40pm)

To consider whether to refer the Diversion Order for Public Footpath No.4 (Woking) to the Secretary of State for determination

- 10 HIGHWAYS UPDATE (FOR INFORMATION)** (Pages 55 - 62)
- [Andrew Milne]
(Approximate starting time – 8.10pm)
- To update the committee on highway schemes within the borough
- 11 UPDATE ON PROPOSED TRAFFIC SIGNALS UPGRADE AT ANCHOR HILL, WOKING TO REMEDY AIR QUALITY MANAGEMENT AREA (AQMA) (FOR INFORMATION)** (Pages 63 - 78)
- [Andrew Milne]
(Approximate starting time – 8.30pm)
- To update the committee on the upgrade to the traffic signals operation at the junction of Anchor Hill and High Street, Knaphill
- 12 LIBRARY SERVICE REVIEW 2015 (EXECUTIVE FUNCTION)** (Pages 79 - 92)
- [Kelly Saini Badwal/Rose Wilson]
(Approximate starting time – 8.50pm)
- To agree the opening hours for Knaphill and West Byfleet Libraries
- 13 APPOINTMENT TO JOINT COMMITTEE SUB-COMMITTEES AND TASK GROUPS (EXECUTIVE FUNCTION)** (Pages 93 - 108)
- [Sarah Goodman/Sue Barham]
(Approximate starting time – 9.10pm)
- To agree establishment, terms of reference and membership of sub-committees and task groups of the Joint Committee
- 14 MEMBERS' ALLOCATIONS 2014/15 OVERVIEW - ANNUAL SUMMARY (FOR INFORMATION)** (Pages 109 - 114)
- [Sarah Goodman]
(Approximate starting time 9.20pm)
- To set out how the Members' Allocation funding was spent in Woking during 2014/15.
- 15 FORWARD PROGRAMME (FOR INFORMATION)** (Pages 115 - 118)
- [Sarah Goodman]
(Approximate starting time 9.25pm)
- To note the forward programme of Woking Joint Committee